



NOTICE OF PUBLIC MEETING & AGENDA

Board of Museums and History

November 30 & December 1, 2017

Meeting Location

**Old Overton Gym
353 West Thomas Street
Overton, NV 89040**

*Site is open and accessible to the public ***

**November 30, 2017 @ 10:30am
December 1, 2017 @ 8:30am**

The Board of Museums and History will conduct a meeting beginning Thursday, November 30, 2017, at 10:30am and continue on Friday, December 1, 2017 at 8:30am until the Board concludes its business.

To Join the Meeting via Teleconference

**1-888-363-4735
Access code: 7603239**

STACKED AGENDA: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Items may also be combined for consideration or pulled or removed from the agenda at any time. Persons who have business before the Board are solely responsible to see that they are present when their item is heard. Public Comment may be limited to three minutes per person at the discretion of the Chair. The Board may only take action on those items denoted as possible action items.

- 1. CALL TO ORDER AND CONFIRMATION THAT THE MEETING WAS PROPERLY POSTED**
- 2. ROLL CALL AND DETERMINATION OF QUORUM**
- 3. BOARD ANNOUNCEMENTS & MEETING LOGISTICS (Information only)**

4. PUBLIC COMMENT

Public comment is welcomed by the Board. A period of public comment will be allowed after discussion of each action item on the agenda, but before voting on the item. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

5. ACCEPTANCE OF MINUTES (For Possible Action)

- a) September 7, 2017

6. CALENDAR FOR NEXT MEETING (For Possible Action)

- a) Friday, March 9, 2018, Carson City [State Museum or Stewart Indian School]
- b) June 2018, determination of date and venue

7. NOMINATIONS TO THE NATIONAL AND STATE REGISTERS OF HISTORIC PLACES (For Possible Action)

- a) State Register of Historic Places
 - None to consider
- b) National Register of Historic Places
 - 1. Fire Stations of Nevada, Multiple Property Documentation Form
 - 2. Ely City Hall & Fire Station, Ely, White Pine County
 - 3. Pioche Volunteer Fire House, Pioche, Lincoln County
 - 4. Church of Jesus Christ of Latter Day Saints Administration and Cultural Center (Reed Whipple), Las Vegas, Clark County
 - 5. Sandstone Ranch / Spring Mountain Ranch (Additional Documentation and Boundary Increase, Blue Diamond Vicinity, Clark County)

8. AGENCY REPORTS (Information and discussion only unless otherwise noted)

- a) Department of Tourism and Cultural Affairs – Peter Barton for Interim Director David Peterson
- b) State Historic Preservation Office -- Rebecca Palmer, SHPO
 - 1. NRHP status report since 2005 [updated]
 - 2. Statewide Preservation Plan update 2020-2028
 - 3. Preservation Survey in conjunction # 2 above
- c) Division of Museums and History – Peter Barton, Administrator
 - 1. School Bus Transportation Reimbursement program launch
 - 2. <http://nvculture.org/museums> web launch
 - 3. NV 150 Foundation, Inc., dissolution & distribution of assets
 - 4. Battle Born Hall exhibit renewal project
 - 5. SB 37, 1st quarter proceeds, \$53,779.26
 - 6. *Nevada Magazine* 2018 focus on railroads; 2018 historic calendar
 - 7. 2018 Travel Nevada Guide [advertisement]
 - 8. 2018 *Events & Shows* [advertisements]
 - 9. SFY 2017 museum attendance review
 - 10. DMH personnel report
- d) Public Information Officer – Guy Clifton, PIO
- e) Museum Reports; 1st Quarter SFY 2018
 - 1. Nevada Historical Society, Reno
 - a) Report on the status and future of the NHS *Quarterly*

- b) Review and possible action to approve a contract for Independent Contractor Services with Howard Walter Herz in an amount not to exceed \$60,000 for supporting processing of the American Gaming Collection. **(For Possible Action)**
 - c) Notice of intent to dispose through the State Excess Property Program, approximately 500 linear feet of non-accessioned newspapers, which are available on microfilm. Does not require Board action or approval.
- 2. Nevada State Museum, Carson City
 - a) Report on Coin Press No. 1, including state of contract with Asset Marketing, d/b/a New York Mint
- 3. Nevada State Railroad Museum, Carson City
 - a) Update on V&T Coach No. 17 stabilization & exhibit commemorating the Sesquicentennial of the Transcontinental Railroad
 - b) Review and possible action to approve a contract for Independent Contractor services with Capurro Trucking for moving locomotives from and to the Comstock History Center in Virginia City and Museum, not to exceed \$7,000. **(For Possible Action)**
- 4. Nevada State Railroad Museum, Boulder City
 - a) Update on progress of Agency Project 17-A009, master planning and design for expanded visitor facilities, NV State RR Museum, Boulder City
- 5. East Ely Railroad Depot Museum
 - a) Update on efforts to reestablish partnership for sale of site tickets and other matters of mutual benefit
- 6. Lost City Museum, Overton
 - a) Demonstration of 3D imaging of museum objects by museum intern Benjamin Van Alstyne
- 7. Nevada State Museum, Las Vegas
 - a) Letter of November 2, 2017 from Sr. DAG Sarah Bradley concerning Shuffield Family Trust

9. COMMITTEE REPORTS (For Possible Action)

- a) Collections, Robert Stoldal, Chair
 - 1. Update on Agency Project 17-A010, Master Plan and Schematic Design, Indian Hills Curatorial Center
- b) Strategic Planning, Robert Stoldal, Chair
 - 1. Strategic Planning workshop update
- c) Major Gifts, Robert Ostrovsky, Chair
- d) Facility Use, Dan Markoff
- e) Finance, Robert Ostrovsky, Chair
 - 1. Presentation of Morgan Stanley investment reports for July-September 2017 and review of quarterly performance report
 - 2. Presentation and review of current investment portfolio by Morgan Stanley Financial Advisor Cary Allison [phone] including possible Board action to move funds and allocations within funds
 - 3. Discussion and possible action to accept Independent Auditor report and financial statements for the Museum Dedicated Trust Fund for the fiscal year ending June 30, 2017
- f) Membership, Seth Schorr, Chair

- g) Technology, Seth Schorr, Chair
 - 1. Discussion concerning possible implementation of public wi-fi in State museums. DTCA ISP Ron Webster available via phone
- h) Museum Store, Vacant, Chair
- i) Nevada Historical Society Relocation Committee, Alicia Barber, Chair
 - 1. Consideration and possible action for funding of a programming and relocation study for the Nevada Historical Society
- j) Nevada State Prison, Alicia Barber, Chair
- k) Possible action to commission two new committees: 1-Marketing, 2-East Ely RR Depot

10. BOARD POLICY AND PROCEDURE WORKSHOP & REVIEW (For Possible Action)

Annual review and possible action to adopt Board Policies and Procedures as listed:

- 1. Policy Governing Preparation, Dissemination and Recording Minutes of the Board of Museums and History
- 2. Private Funds Budgeting, Expenditure and General Control
- 3. Membership
- 4. Policy Governing Open Meeting Law Compliance
- 5. Investment Policy
- 6. Admission and Train Ride Fees

11. PRIVATE FUNDS BUDGET ADJUSTMENTS (CURRENT YEAR) (For Possible Action)

- a) Changes approved by the Division Administrator
 - 1. None.
- b) Changes requested from the Board over \$5,000.
 - 1. Request to increase authority in Budget Account 5036, Nevada State Museum – Carson City, RGL 3578 by \$46,314 for additional funds received from BLM through the existing funding support agreement. Offset in category 20, by a like amount (\$46,314). These funds will support BLM curation and interpretation.

CONSENT AGENDA (For Possible Action)

c) Restricted Funds/Donations Received:

- 1. Discussion and action to accept restricted funds in the amount of \$8,000.00 from Margaret Shepperson for public programming at the Nevada Historical Society. Funds will be deposited with the State Treasurer's Office under B/A 5035, Category 55. Requires Board approval pursuant to NRS 381.0075.
- 2. Discussion and action to accept restricted funds in the amount of \$500 from the Nevada Mining Association for the Nevada State Museum *Day of the Dead* community programming. These funds will be held in the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.
- 3. Discussion and action to accept restricted funds estimated to be \$1,250 from the Carson City Culture and Tourism Authority for the Nevada State Museum *Day of the Dead* community programming. These funds will be held in the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.
- 4. Discussion and action to accept restricted funds in the amount of \$500 from Pyramid Metals/Western Nevada Materials for the Nevada State Museum *Day of the Dead* community programming. These funds will be deposited with the State Treasurer's Office and expended out of B/A 5036, Category 55. Requires Board approval pursuant to NRS 381.0075.

12. BOARD MEMBER COMMENT ON NON-AGENDIZED ITEMS (Discussion only)

13. FUTURE MUSEUM BOARD AGENDA ITEMS

Recommendations by Board members regarding topics for future agenda items for the Board can be made under this agenda item. Discussion on proposals for future Board items shall be limited to whether such proposed items are within the purview of the Board. No discussion regarding the substance of any proposed agenda item shall occur.

14. VISIT LOST CITY MUSEUM (Discussion only)

The Board will move, as a body to the Lost City Museum, 721 S. Moapa Valley Blvd., Overton and continue the meeting with a tour of the museum led by director Jenny Strayer.

15. PUBLIC COMMENT AND DISCUSSION

Public comment is welcomed by the Board. Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes at the discretion of the Chair, and speakers are urged to avoid repetition of comments made by previous speakers.

16. ADJOURNMENT

NOTICE POSTING LOCATIONS

<https://notice.nv.gov>

<http://museums.nevadaculture.org>

NEVADA DIVISION OF MUSEUMS & HISTORY, 412 E. Musser St., Suite 2. Carson Street, Carson City
NEVADA DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, 401 N. Carson St., Carson City, Nevada
STATE HISTORIC PRESERVATION OFFICE, 901 South Stewart St., Carson City, Nevada
EAST ELY RAILROAD DEPOT MUSEUM, 1100 Avenue A, Ely, Nevada
NEVADA HISTORICAL SOCIETY, 1650 North Virginia St., Reno, Nevada
NEVADA STATE MUSEUM LAS VEGAS, 309 S. Valley View Blvd., Las Vegas, Nevada
LOST CITY MUSEUM, 721 South Highway 169, Overton, Nevada
NEVADA STATE MUSEUM, 600 North Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 2180 S. Carson St., Carson City, Nevada
NEVADA STATE RAILROAD MUSEUM, 600 Yucca St., Boulder City, Nevada

The public may acquire this notice and agenda and supporting materials, pursuant to NRS 241.020(2) by contacting Deborah Rabe, Administrative Assistant III, Division of Museums and History, (775) 687-7340 or via email to drabe@nevadaculture.org. Supporting documents are available from the Nevada Division of Museums and History at 412 E. Musser Street, Suite # 2 Street, Carson City, Nevada 89701.

** We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, please contact the Nevada Division of Museums and History by calling (775) 687- 7340 at least two days in advance of the meeting.

Our Vision

Recognized as the most trusted stewards and engaging storytellers of Nevada's heritage.

