

**Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
March 6, 2017**

**Location
Nevada Historical Society
1650 N. Virginia St.
Reno, NV 89503**

BOARD MEMBERS PRESENT

Robert Stoldal, Chairman
Bryan Allison
Dr. Alicia Barber
Dr. Sarah Cowie
Renee Diamond
Pete Dubé
Dr. Doris Dwyer
Anthony Timmons

BOARD MEMBERS EXCUSED

Dan Markoff
Robert Ostrovsky

Seth Schorr via teleconference

**DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, DEPARTMENT OF
CONSERVATION AND NATURAL RESOURCES STAFF PRESENT**

Peter Barton, Division of Museums and History, Administrator
Carrie Edlefsen, Division of Museums and History, Administrative Services Officer
Lauri Brown, Division of Museums and History, Administrative Assistant
Sarah Bradley, Attorney General's Office, Deputy Attorney General
Guy Clifton, Dept. of Tourism and Cultural Affairs, Public Information Officer
Catherine Magee, Nevada Historical Society, Museum Director
Rebecca Palmer, State Historic Preservation Office, Museum Director, via teleconference
Chris deWitt, Nevada State Railroad Museum Carson City, Restoration Supervisor
Wendell Huffman, Nevada State Railroad Museum Carson City, History Curator
Sheryln Hayes-Zorn, Nevada Historical Society, Curator
Dorothy Barry, Nevada Historical Society, Administrative Assistant

PUBLIC IN ATTENDANCE

Janice Pine, Former Board Member
Gloria Hanson, Nevada Historical Society Docent
Russell Umbraco, Nevada Historical Society Docent
Kitty Umbraco, Nevada Historical Society Docent
Linda Burke, Nevada Historical Society Docent
Barbara Weinberg, Nevada Historical Society Docent
Betsy Morse, Nevada Historical Society Docent
Ann Little, Nevada Historical Society Docent
Elizabeth Morse, Public

1. The Chair called the meeting to order at 9:10am and confirmed a quorum was present and the meeting was posted in accordance with NRS 241. (1,2)
2. The Chair stated that no food was allowed in the library for the board meeting. (3)
3. There was no public comment at this time. (4)
4. The Chair took Item 5, Acceptance of Minutes. Pete Dubé made a motion to approve the minutes of December 1 and 2, 2016 with the correction on page 1 of the December 1, 2016 minutes to eliminate Carson City., should just be Reno. Also, on December 2, 2016 minutes page 3 under #20 Member Dubé requested an "update" not, "updated." Member Timmons seconded. Approved without dissent. (5)
5. The Chair took Item 6, Calendar for Next Meeting. No change was made to the June 15-16, 2017 meeting being held at the Nevada State Railroad Museum in Boulder City. (6a) Dr. Alicia Barber made the motion for the September meeting to be in Ely. Dr. Dwyer seconded. Approved without dissent. Pete Dubé made the motion to have the meeting September 8, 2017. Dr. Dwyer seconded. Approved without dissent. (6b)
6. The Chair took Item 7, Nominations to the National and State Registers of Historic Places. Nothing to consider. (7a,b)
7. The Chair took Item 8, Agency Reports. Claudia Vecchio was not available. (8a)
8. The Chair took Item 8b, SHPO. Rebecca Palmer gave her report on the NRHP status since 2000. (8b1)
9. The Chair took Item 8c, DMH. Peter Barton gave his reports on Budget update, Legislative update, *Night at the Museum*, Tuesday April 11, 2017, Initial report on possible deployment of WiFi, and Personnel Report. (8c1-5)
10. The Chair took Item 8d, Public Information Officer Report. Guy Clifton was introduced to the board. There was no report. (8d)
11. The Chair took Item 8e1a, Nevada Historical Society (NHS). NHS *Quarterly*, staff request consideration for change to include publication as a member-benefit for NHS members only, possible referral to Membership Committee. Anthony Timmons made the motion. Dr. Dwyer seconded. After discussion staff requested that the motion be withdrawn. Withdrawn. (8e1a)
12. The Chair took Item 8e1b, Nevada Historical Society (NHS). Review action of the Board from December 2016 relative to new information concerning distribution and use of assets from the David J. Tacchino Trust. Pete Dubé made the motion to accept. Member Allison seconded. Member Timmons opposed, motion passed. (8e1b)
13. The Chair took Item 8e1c, Nevada Historical Society (NHS). Review possible relocation of the NHS; programming the needs, possible establishment of a committee to explore options. Pete Dubé made the motion. Member Allison seconded. Motion carried without dissent. The committee will consist of Robert Stoldal, Pete Dubé, Dr. Alicia Barber and Dr. Doris Dwyer. (8e1c)
14. The Chair took Item 8e1d, Nevada Historical Society (NHS). National Gaming Museum proposal. Discussion was held. No action was taken. (8e1d)
15. The Chair took Item 8e1e, Nevada Historical Society (NHS). Update on implementation of charging a fee for conducting research [staff requests this item be tabled.] (8e1e)
16. The Chair took Item 8e1f, Nevada Historical Society (NHS). Request deaccession and dispose of HM-23486, an arborglyph, c. 1930 which is deteriorated beyond any value. Renee Diamond made the motion. Member Dubé seconded. Motion passed without dissent. (8e1f)
17. The Chair took Item 8e1g, Nevada Historical Society (NHS). Request Board support relocating existing museum store to repurposed conference room in the hallway to reflect newly focused store merchandising and to improve work

- efficiency. Pete Dubé made the motion. Member Diamond seconded. Motion carried without dissent. (8e1g)
18. The Chair took Item 8e1h, Nevada Historical Society (NHS). Request for Category 48 funding authority in the amount of \$3,000 to procure additional POS hardware necessary for completing physical inventory. Pete Dubé made the motion. Dr. Dwyer seconded. Motion passed without dissent. (8e1h)
 19. The Chair took Item 8e2, Nevada State Museum, Carson City (NSMCC). Mr. Barton reported on the director search and the Indian Hills curatorial center master site planning and schematic design effort. Discussion was held. No action was taken. (8e2a,b)
 20. The Chair took Item 8e2c, Nevada State Museum, Carson City (NSMCC). Request for category 48 funding authority in the amount of \$8,792 to support two part-time contract workers in the Education program. Renee Diamond made the motion. Dr. Barber seconded. Motion carried without dissent. (8e2c)
 21. The Chair took Item 8e3a, Nevada State Railroad Museum, Carson City (NSRM-CC), Impact of January 8, 2017 and subsequent flood events on operations; costs and timeline for recovery. . Discussion was held. No action was taken. (8e3a)
 22. The Chair took Item 8e3b, Nevada State Railroad Museum, Carson City (NSRM-CC). This item was taken out of order. Update on V&T Coach No. 17 stabilization. Chris deWitt and Wendell Huffman informed the board of the status of the V&T Coach No. 17. Discussion was held. No action was taken. (8e3b)
 23. The Chair took Item 8e3c, NSRM-CC Category 48. Request to transfer funds of \$2,382 to send newly appointed Retail Storekeeper to the Museum Store Association 2017 conference in Pittsburgh, PA. Pete Dubé made the motion to approve. Dr. Dwyer seconded. Approved without dissent. (8e3c)
 24. The Chair took Item 8e4, Nevada State Railroad Museum, Boulder City. Report on planning and design status, new visitor center, park and trails; Report on status of narrow-gauge rolling stock in collection as requested by Member Markoff. Discussion was held. No action was taken. (8e4a,b)
 25. The Chair took Item 8e5, East Ely Railroad Depot. Discussion was held. No action was taken. (8e5)
 26. The Chair took Item 8e6a, Lost City Museum. Consider a request from DHHS/Public & Behavioral Health for “free” access to the Lost City Museum for clients on organized field trips. Pete Dubé made the motion to approve. Member Timmons seconded. Motion passed without dissent. (8e6a)
 27. The Chair took Item 8e7a, Nevada State Museum, Las Vegas. Update on status of Shuffield/Lo Presti Family Trust property 711 7th s. Street, Las Vegas. Discussion was held. No action was taken. (8e7a)
 28. The Chair took Item 8e7b, Nevada State Museum, Las Vegas. Request to deaccession VM-3158, a wooden bar from the Brass Rail Cocktail Lounge from collection. Efforts to seek another museum to take the object have been fruitless, staff recommends donation for possible use at Goodsprings Pioneer Saloon. The measure was rejected and staff directed to place this on a future Board agenda for consideration after providing the Board with the museum’s deaccession policy. (8e7b)
 29. The Chair took Item 8e7c, Nevada State Museum, Las Vegas. Request to Board for \$10,000 loan to procure additional museum store inventory. Presently the low availability of merchandise is seriously hindering positive cash flow and support of MDTF program activities in this budget account. The loan to be repaid by the end of SFY 2018. Pete Dubé made the motion to approve. Member Diamond seconded. Motion carried without dissent. (8e7c)
 30. The Chair took item 9a, Collections. Discussion was held. No action was taken. (9a)

31. The Chair took Item 9b, Strategic Planning. Discussion was held. No action was taken. (9b)
32. The Chair took Item 9c, Major Gifts. Discussion was held. No action was taken. (9c)
33. The Chair took Item 9d, Facility Use. Discussion was held. No action was taken. (9d)
34. The Chair took Item 9e1, Presentation of Morgan Stanley investment reports for October-December 2016. Discussion was held. No action was taken. (9e1)
35. This item was taken out of order. The Chair took item 9e2, Annual review of investment portfolio presented by MSSB Financial Advisor, Cary Allison, possible action to modify portfolio. Renee Diamond made the motion to approve. Member Timmons seconded. Approved without dissent. (9e2)
36. The Chair took Item 9f, Membership. Nothing to report. No action was taken. (9f)
37. The Chair took item 9g1, Museum Store. Report on the progress on implementation of new Retail Pro point of sale system. Discussion was held. No action was taken. (9g1)
38. The Chair took item 9h, Nevada State Prison. Discussion was held. No action was taken. (9h)
39. The Chair took Item 10a1, Restricted Funds/Donation Received. Discussion and action to accept restricted funds in the amount of \$700,000 from the NV 150 Foundation, Inc., for the Nevada State Museum, Carson City, to be used for the expressed purpose of design, fabrication, installation and related programming for the new interpretive exhibits in Battle Born Hall, a.k.a. Old Senate Chamber on the second floor of the Nevada State Capital pursuant to NRS 331.133. These funds will be held in the Treasurer's Office and expended out of B/A 5036, category 55. Requires Board approval pursuant to NRS 381.0075. Pete Dubé made the motion to accept. Member Diamond seconded. Approved without dissent. (10a1)
40. The Chair took Item 10a2, Restricted Funds/Donation Received. Discussion and action to accept restricted funds in the amount of \$700 from Robert "Bob" Stoldal for the Nevada State Museum, Las Vegas library fund. These funds will be held in the State Treasurer's Office and expended out of B/A 5039, category 55. Requires Board approval pursuant to NRS 381.0075. Anthony Timmons made the motion to accept. Member Dubé seconded. Motion carried without dissent. The Chair abstained from the vote. (10a2)
41. The Chair took Item 10a3, Restricted Funds/Donation Received. Discussion and action to accept restricted funds in the amount of \$2,000 from the Tiberti Family Foundation for the Nevada State Museum, Las Vegas. These funds will be distributed as follows: Collection Development – Costume and Textile, \$500; Natural History, \$500; Library, \$1,000. These funds will be held in the State Treasurer's Office and expended out of B/A 5039, category 55. Requires Board approval pursuant to NRS 381.0075. Renee Diamond made the motion to accept. Member Dubé seconded. Motion carried without dissent. (10a3)
42. The Chair took Item 10a4, Restricted Funds/Donation Received. Discussion and action to accept restricted funds in the amount of \$500 from Don and Kay Fowler for the Nevada State Museum, Carson City, Collection Care fund. These funds will be held in the State Treasurer's Office and expended out of B/A 5036, category 55. Requires Board approval pursuant to NRS 381.0075. Pete Dubé made the motion to accept. Dr. Dwyer seconded. Approved without dissent. (10a4)
43. The Chair took Item 10a5, Restricted Funds/Donation Received. Discussion and action to accept restricted funds in the amount of \$500 from the Carson Spinners & Weavers Guild for the Nevada State Museum, Carson City, Collection Care Fund/Navajo Textile Project. These funds will be held in the State Treasurer's Office and expended out of B/A 5036, category 55. Requires Board approval pursuant to NRS 381.0075. Renee

Diamond made the motion to accept. Dr. Dwyer seconded. Approved without dissent. (10a5)

44. The Chair took Item 10b1, Changes approved by the Division Administrator. There were none. No action was taken. (10b1)
45. The Chair took Item 10c1, Changes requested from the Board over \$5,000. Request to increase authority in Budget Account 5036, Nevada State Museum Carson City, RGL 4265, Private Grant by \$700,000 for additional funds received from NV 150 Foundation for the purpose of design, fabrication, installation and related programming for the new exhibits in Battle Born Hall, Nevada State Capital. Offset in category 55, Restricted Special Projects by a like amount (\$700,000). Pete Dubé made the motion to approve. Member Timmons seconded. Approved without dissent. (10c1)
46. The Chair took Item 10c2, Changes requested from the Board over \$5,000. Request to increase authority in Budget Account 5035, Nevada Historical Society increasing RGL 4265, Private Grant in the amount of \$2,107,162 to reflect anticipated proceeds from the David J. Tacchino Trust. Funds would support several projects identified by the donor. Offset in category 55, Restricted Special Projects by the like amount (\$2,107,162). Pete Dubé made the motion to approve. Member Diamond seconded. One opposed, motion carried. (10c2)
47. The Chair took Item 10c3, Changes requested from the Board over \$5,000. Request to increase authority in Budget Account 5037a, Nevada State Railroad Museum, Carson City, RGL4251 Gifts and Donations by \$68,112 for an unrestricted bequest from the Vera Silberstein Gift Trust. Offset in category 48, by a like amount (\$68,112). Pete Dubé made the motion to approve. Dr. Dwyer seconded. Approved without dissent. (10c3)
48. The Chair took Item 10c4, Changes requested from the Board over \$5,000. Request to increase authority in Budget Account 5039, Nevada State Museum, Las Vegas, RGL 4454 to reflect addition of \$10,000 as a loan to the museum store for the purpose of additional capitalization of inventory. Pete Dubé made the motion to approve. Member Diamond seconded. Approved without dissent. (10c4)
49. The Chair took Item 11, Board Member comment on Non-agendized Items. There was no comment. (11)
50. The Chair took Item 12, Future Museum Board Agenda Items. Member Timmons recommended attendance and store marketing. Consent calendar and agenda, Nevada State Railroad Museum phase in expansion plan update, Tacchino Trust update, *Quarterly* report update, V&T No. 17 update, NSR 381 update and membership report. (12)
51. The Chair took Item 13, Public Comment and Discussion. There was no public comment. (13)
52. The meeting concluded at 4:00P.