

Meeting Minutes
BOARD OF MUSEUMS AND HISTORY
December 4, 2015

Location
Nevada State Museum
Special Events Room, 02-27
309 S. Valley View Blvd.
Las Vegas, NV 89107

BOARD MEMBERS PRESENT

Robert Stoldal, Chairman
Brian Allison
Dr. Alicia Barber
Renee Diamond
Pete Dubé
Dr. Doris Dwyer
Robert Ostrovsky
Seth Schorr
Anthony Timmons

BOARD MEMBERS EXCUSED

Dr. Sarah Cowie
Dan Markoff

DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES STAFF PRESENT

Peter Barton, Division of Museums and History, Administrator
Carrie Edlefsen, Division of Museums and History, Administrative Services Officer
Lauri Brown, Division of Museums and History, Administrative Assistant
Sarah Bradley, Deputy Attorney General
Claudia Vecchio, Dept. of Tourism & Cultural Affairs, Director
Felecia Archer, Dept. of Tourism & Cultural Affairs, Public Information Officer
Dennis McBride, Nevada State Museum Las Vegas, Museum Director

STAFF PRESENT BY PHONE

Rebecca Palmer, SHPO, State Historic Preservation Officer
SherylN Hayes-Zorn, Nevada Historical, Society, Acting Director
Greg Corbin, Nevada State Railroad Museum, Museum Director
Wendell Huffman, Nevada State Railroad Museum, Curator II

-
1. The Chair called the meeting to order and confirmed a quorum was present and the meeting was posted in accordance with NRS 241. (8)
 2. The Chair took Item No. 9, Report of the Collections Committee. The Chair presented a status report on a review of the collection storage issues, current policies and action take during 2014. (9)
 3. Took a short recess to handle telephone issues.
 4. The reconvened the meeting and finished the discussion on Item No. 9. (9)

5. The Chair took Item No. 10, Committee Reports and Appointments. It was noted that both the Facility Use Report and the Finance Report would be held until the next meeting. (10A, 10B)
6. The Chair took Item No. 10C, Review and action to adopt SFY 2015 Independent audit report of the Museum Dedicated Trust Funds. Discussion ensued. (10C)
7. The Chair took Item No. 12(5), Investment Policy. Renee Diamond moved to accept the auditor's report with the correction to the Museum Store. Seth Schorr seconded the motion. Motion carried without dissent. (12(5))
8. The Chair took Item No. 10(4), Museum Store. Peter Dube presented information on store sales, profit and per cap analysis. Renee Diamond made a motion to authorize the Museum Store Committee and Peter Barton to notice any discussion and notify the Board but to make the decision herself. (10(4)). Alicia Barber seconded the motion. Anthony Timmons abstained from the vote due to a relationship with Wells Fargo. Motion carried without dissent. (10(4))
9. The Chair took Item No. 10(5), Nevada State Prison. Alicia Barber presented information. (10(5))
10. The Chair took Item No. 11, Nevada Cultural Affairs Foundation. Bob Ostrovsky presented the information regarding the state of the Foundation. (11)
11. The Board took recess for lunch.
12. The Chair reconvened the meeting and took Item No. 12(1), Policy Governing Preparation, Dissemination and Recording of Minutes of the Board of Museums and History. Renee Diamond made a motion, Doris Dwyer seconded the motion to approve the changes in italics of the Division of Museums and History Policy governing preparation, dissemination and recording minutes and the Board of Museums and History. The motion carried without dissent. (12(1))
13. The Chair took Item No. 12(2), Private Funds Budgeting, Expenditure and General Control. Peter Barton gave background and explained the change. Peter Dube made a motion to accept this policy pending verification that it is written in the correct language for the present funds. Renee Diamond seconded the motion. The motion carried without dissent.
14. The Chair took Item No. 12(4), Policy Governing Open Meeting Law Compliance. Peter Barton explained the changes. Renee Diamond moved to approve. Doris Dwyer seconded the motion. The motion carried without dissent. (12(4))
15. The Chair took Item No. 12(6), Admission and Train Ride Fees. Renee Diamond moved for approval. Peter Dube seconded the motion. The motion carried without dissent. (12(6))
16. The Chair took Item No. 12(7), Board and Division Ethics. Peter Barton provided background information. Renee Diamond moved to accept the monty for accounting purposes. The Chair noted that it would include the fact that the Board gets a copy of the new agreement. Peter Dube seconded the motion. Anthony Timmons abstained due to relationship with BLM. The motion carried without dissent. (12(7))
17. The Chair took Item No. 13C1, Restricted Funds/Donations Received. Discussion and action on request to accept restricted funds in the amount of \$2,700 from the Nevada 150 Foundation for the Museum's Capital Enhancement Fund. Peter Barton provided explanation and background information. (13C1) Anthony Timmons moved to approve as presented. Doris Dwyer seconded the motion. The motion carried without dissent.
18. The Chair took Item No. 14, Public Comment and Discussion. There was no public comment. (14)
19. The Chair took Item No. 15, Board Member Comment on Non-Agendized Items and Item No. 16, Future Agenda Items together. The Chair noted that he wanted agendized the development of a policy regarding the acceptance of collection by the various museums. (15, 16)
20. The Chair adjourned day two of the meeting. (17)