

Stewart Indian School Cultural Center and Museum Donation Checklist

Potential Donation Checklist:

1. All items are carefully reviewed prior to acceptance by the Stewart Indian School Cultural Center and Museum. Potential donors should make an appointment with the museum curator to discuss a possible donation. The museum does not purchase items.
2. All potential donations must meet the mission/vision and collecting policy of the museum, with a final determination to be made by the curator.
3. Stewart Indian School Cultural Center and Museum staff may choose to examine items brought to the museum by appointment and give opinions as to age, provenance, and function. Under no circumstances will a staff member give an appraisal of an artifact's monetary value. Individuals seeking appraisals for their property may want to contact one or more of the appraisal associations listed below, none of which is in any way affiliated with the museum.
4. The types of object donations which will be considered include: photographs, documents, artifacts, related to Stewart Indian School, information regarding American Indian boarding schools, and artifacts related to the federally recognized tribal nations represented in Stewart Indian School's students, staff, faculty, and alumni.
5. All items must have proof of legal ownership and a written history of the item's acquisition or purchase, including all pertinent receipts.
6. If an item is accepted, the donor must sign a written Deed of Gift, relinquishing legal ownership of the items, as well as all copyright, trademark, and related interests to the museum.
7. No items from a burial site, no funerary objects, sacred objects, or objects of cultural patrimony will be accepted pursuant to the Native American Graves Protection and Repatriation Act (NAGPRA).
8. No items which have been "found" and removed without permit from a reservation, a National Park, or other Federal lands will be accepted.
9. The museum staff supports and complies with all local, state, Federal, and international laws affecting the acquisition of objects. The staff discourages the public from picking up items on tribal lands or purchasing any item that may be a burial or ceremonial item.
10. Any objects left on Stewart's premises will be turned over to law enforcement and disposed of accordingly.

To appraise the value of an object, please contact:

American Society of Appraisers
11107 Sunset Hills Rd. Ste. 310
Reston, VA 20190
800-272-8258
E-mail: asainfo@appraisers.org
Website: www.appraisers.org

Appraisers Association of America Inc.
212 W. 35th St. 11th Fl. South
New York, NY 10001
212-889-5404 x 14
E-mail: referrals@appraisersassociation.org
Website: www.appraisersassociation.org

International Society of Appraisers
225 W. Wacker Dr. Suite 650
Chicago, IL 60606
312-981-6778
E-mail: isa@isa-appraisers.org
Website: www.isa.appraisers.org